

Mayor Richard E. Roquemore

City Administrator Michael E. Parks City Council
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA

Planning Commission February 21, 2024 6:00 pm 1351 Fourth Ave.,

Call to Order

Appointment of Officers for 2024

Old Business Approval of the Minutes – December 20, 2023

Approval of the Agenda

New Business

- 1. OAR 24-001, Sullins Engineering, LLC has submitted an application for review in accordance with the provisions of the Auburn Downtown Overlay District Architectural Review (17.91.070) for approval of a site plan, landscaping & building design including elevations & architectural details of a proposed townhome development located on a portion of 0 6th Street (Tax Parcel AU11 121 pt).
- OAR 24-002 David Ward (Evergreen Dental) has submitted an application for review in accordance with the
 provisions of the Auburn Downtown Overlay District Architectural Review (17.91.070) for a wall sign to be
 installed on 1383 Atlanta Highway NW (Tax Parcel AU11 003).
- 3. Planning & Zoning Training

Announcements

Adjournment

Planning Commission Minutes December 20, 2023 6:00 P.M.

CALL TO ORDER

1. Approval of Agenda: After a motion duly made and seconded, the Planning Commission voted unanimously to approve the agenda.

NEW BUSINESS

Case RZ23-00004 Applicant: Blue River Development (c/o Alliance Engineering & Planning) Address: 0 6th Street, AUII 066 & AUII 152 The applicant has submitted an application for a modification to the conceptual master development plan (17.90.206) for the Auburn Municipal Development (Ordinance 20-014). The applicant seeks modify the conceptual master plan to develop 169 unit attached & detached single family residential units on the subject parcels.

Staff presented the application: Sarah McQuade.

The Applicant's representative, Geoffrey Reid, spoke on behalf Blue River Development

- Lot width changes Based on the feedback for some master down floorplans, we widened the
 lots on the rear exterior front entry detached lots to accommodate a floor plan with single
 story living components. We lost some units when we made this change and added some
 additional townhome units around the amenity so that our unit count was similar to previously
 submitted. We are now at 170 lots up from our previous submittal of 169 lots.
 - a. Front entry detached lots changed from 34' wide lots to 40' lots; unit count changed from 51 to 43
 - b. Rear entry detached lots changed from 34' wide lots to 45' wide lots; unit count changed from 67 to 31
 - c. Rear entry attached lots remained the same at 20' wide; unit count changed from 51 to 96
- 2. Variance requests As discussed, we left in the mention of possible needed variances but that they would be approved via separate process if and when needed.
 - Opposition: Silvia Barber, Sabrina Watson, Dwayne Elliott, Susan Long spoke in opposition of the Approval of the Concept Plan for Blue River.
- 3. Geoffery Reid spoke again in Rebuttal explaining further about the design, traffic study, privacy fence on adjacent Carl Property & also Landscape buffer.
 - All Commission Members addressed the applicant, applicant responded back with the Concept Design is in keeping with the CCD guidelines.

Chairwoman Skriba read the code for the CCD so that everyone understood: 17.90.201 Intent and Purpose of the CCD and advised that at this time the vote is only for a concept design.

Chairwoman asked for recommendations: Less townhomes, high upscale homes, environmental study, restaurants, fence and owner ag buffer as well as documentation.

Chairwoman asked for a motion to approve with recommendations, Camon voted to approve, no second.

Motion to Deny by Bland based on existing conditions and plans, seconded by Wilson.

All in favor, motion to deny based on current plans.

City Attorney spoke to advise the City Council Hearing is January 24, 2024.

Motion to adjourn, motion, all in favor.



COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF AUBURN 1 Auburn Way AUBURN, GA 30011 PHONE: 770-963-4002 www.cityofauburn-ga.org

CASE NUMBER:

OAR24-001

ZONING:

Downtown Overlay District (DOD)

LOCATION:

0 6th Street

PARCEL NUMBER:

AU11 121

ACREAGE:

1.95

SQUARE FEET:

84,942

PROPOSED DEVELOPMENT:

Downtown Overlay District Review - Townhomes (6 units)

FUTURE DEVELOPMENT MAP:

General Commercial

APPLICANT:

Sullins Engineering, LLC

302 West May Street

Winder, Georgia 30680

CONTACT:

Same as applicant

PROPERTY HISTORY:

The subject property is 1.95-acre parcel, zoned Downtown Overlay District. The parcel is undeveloped, mostly wooded, and has road frontage on 6th Street, 6th Avenue, and 5th Avenue / Atlanta Highway.

This property contained an abandoned single-family home at the corner of 6th Street and Atlanta Highway. The abandoned structure was demolished in 2017 and the only portion of the lot that is not wooded is the area where the previous structure existed.

PROJECT PROPOSAL:

The applicant is proposing to develop 0.59-acres of the 1.95-acre parcel with six (6) single-family attached townhome units. The second lot is proposed to be 1.36-acres and the applicant did not provide any development plans for that proposed lot.

The proposed townhomes will be oriented towards 6th Avenue and are proposed to be 26 feet in width and approximately 60 feet in depth. The application materials state that the townhomes are proposed to be subdivided into six (6) fee-simple lots that will be 26 feet in width and 90 feet in depth (2,340 square feet / 0.054 acres). The townhomes will be front loaded with driveways accessing 6th Avenue.

The units are proposed to be two stories in height and contain three bedrooms and two and a half bathrooms, with the primary living space located on the first floor and the bedrooms located on the second floor. The application materials note that the townhomes will comply with the Downtown Overlay District Color palette.

DEVELOPMENT REVIEW COMMENTS:

Per the requirements of <u>17.91.070</u>, the planning commission shall review each application for compliance with all requirements of the Auburn Downtown Overlay District. The commission and the city planner will evaluate whether the proposed improvements, additions, or modifications adhere to the Downtown Overlay District regulations and design requirements. Upon decision by the commission that said plans comply with the requirements of the Auburn Downtown Overlay District, the applicant shall then be able to apply for a building permit.

The site plan has been reviewed for compliance with the requirements of the Auburn Downtown Overlay District (17.91) and staff has identified the following deficiencies:

- Facade Design [17.91.050(2)]:
 - Front, side, and rear façade style shall be in accordance with one of the following architectural styles: Victorian, Arts and Crafts (Craftsman), or Art Deco. These styles contribute to the historic nature of the downtown area. [17.91.050(2)(a)]
 - The submitted architectural renderings are not in accordance with the above referenced styles.
 - A minimum of seventy-five percent of the street-facing building façade between three feet and eight feet in height must be comprised of clear windows that allow views of indoor space or product display areas. [17.91.050(2)(b)(i)]
 - The submitted architectural renderings do not appear to meet this requirement.
- Landscaping [17.91.050(7)]:
 - On every site involving new development or redevelopment, street trees shall be provided at twenty-five-foot increments.
 - This requirement is not being met on the 6th Avenue frontage but the frontage along 6th Street does meet this requirement.
- Setbacks [17.91.050(8)]:
 - The maximum front yard setback within the downtown overlay district shall be ten feet.
 - The application materials appear to show the townhomes located approximately 20 feet from the front property line.
- Sidewalks [16.28.090(A)(1)]:
 - o Sidewalks shall be provided within all single family subdivisions.

STORMWATER COMMENTS:

All stormwater best management practices must be incorporated into this development plan for this property. The submitted site plan shows a swale for water quality in the rear of the lot. If approved this will require further review and approval.

DEPARTMENT ANALYSIS:

The proposed development plan is to subdivide the existing 1.95-acre vacant, wooded lot into two separate parcels. Tract one is proposed to be 0.59 acres and contain six (6) townhomes that would become six (6) fee simple lots. The second lot is proposed to be 1.36-acres and the applicant did not provide any development plans for that proposed lot.

The Downtown Overlay District does allow for the proposed single-family attached use. The Future Development Map and the Downtown Overlay District do encourage mixed-use development for the area of the proposed development.

As part of the required application materials, the applicant has provided a site plan, landscaping plan, and architectural plans for the residence, including exterior elevations. In the site plan, the proposed townhomes are setback a distance greater than the 10-foot front yard setback maximum, which is not compliant with the Downtown Overlay District. The site plan also does not show any proposed sidewalks, which are also required in the Downtown Overlay District.

The architectural plans show the townhomes having low-pitched gables, overhanging eaves, columns, patterned windows panes, and covered front stoops. The building materials appear to be hardie plank siding with wood shake accents. These plans do not show a minimum of seventy-five (75) percent of the street-facing building facade between three (3) feet and eight (8) feet being comprised of clear windows that allow views of indoor space, as required by the Downtown Overlay District. The colors shown appear to be different shades of blue and will need to be consistent with those found

The landscaping plan includes Armstrong Gold Maples, Upperton Willow Oaks, Cornerstone European Hornbeam, and Chang's Ruby Loropetalum. The Downtown Overlay District requires street trees at a minimum twenty-five-foot increments. This requirement is not being met on the 6th Avenue frontage but the frontage along 6th Street does meet this requirement.

COMMUNITY DEVELOPMENT DEPARTMENT RECOMMENDED CONDITIONS:

In accordance with the procedures outlined in <u>17.91.070</u>, staff finds that the submitted plans do not comply with the requirements of the Auburn Downtown Overlay District. Where the commission determines that said plans do not comply with the requirements of this chapter, then the commission shall notify the applicant in writing stating the manner in which said applicant fails to comply with such requirements. Specifically, the application materials fail to comply with the following code sections: façade design [17.91.050(2)], landscaping [17.91.050(7)], and setbacks [17.91.050(8)]. Any appeal of the planning commission's decision in this regard shall be to the mayor and city council.

PLANS FOR ADMINISTRATIVE REVIEW "AUBURN DOWNTOWN OVERLAY DISTRICT"





TOTAL AREA PROJECT: 1.95 ACRES TRACT 1 - 0.59 AC. TRACT 2 - 1.36 AC.

OWNER / DEVELOPER:

HBC INVESTMENTS, LLC 5615 GOLF CLUB DRIVE BRASELTON, GA 30517 CHRIS AND AMBER HALPER #267-971-5662

SHEET INDEX:

- 1. COVER SHEET

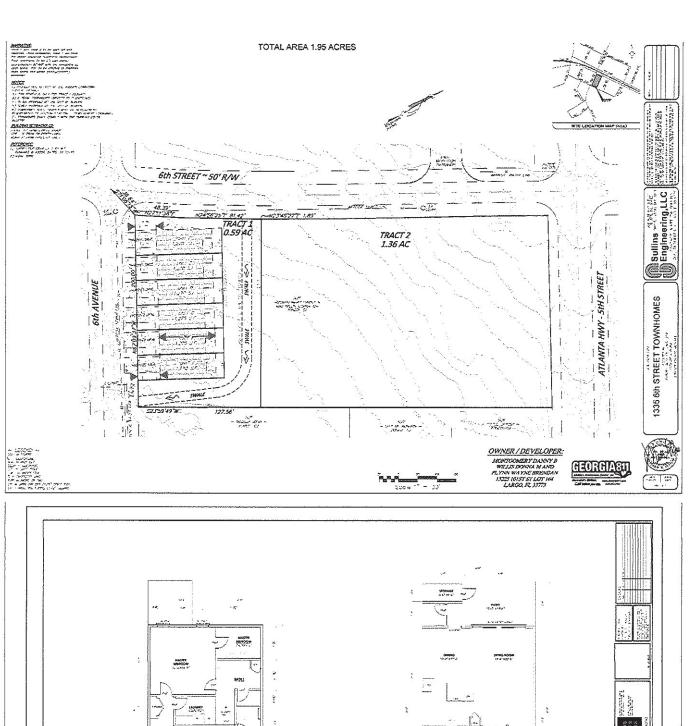
- SITE PLAN
 ARCHITECTURAL A100
 ARCHITECTURAL A200 5. ARCHITECTURAL - A201
- LANDSCAPE PLAN
- 7. TREE INVENTORY & ANALYSIS

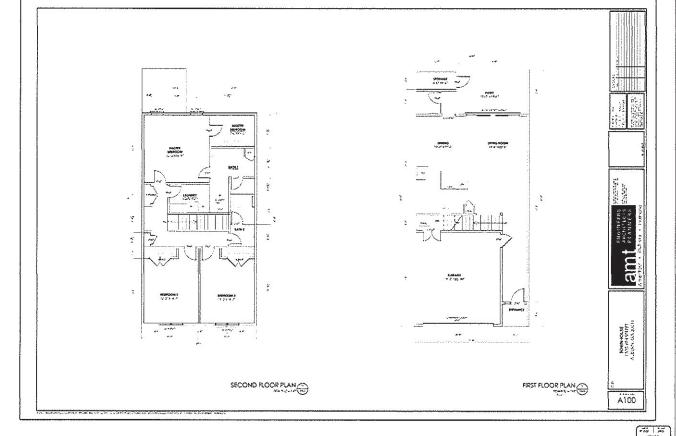
FUNDING: PRIVATE



DESIGNED BY:



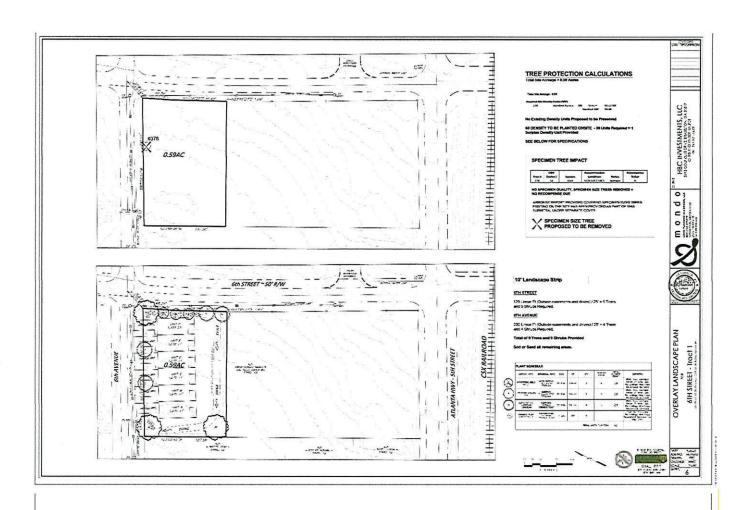


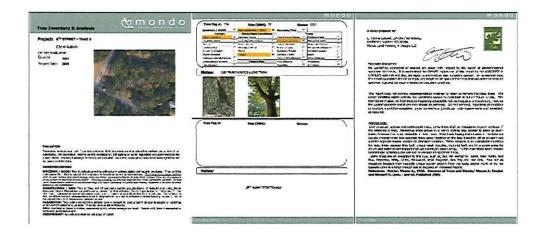


Public Hearing Date: February 21, 2024 | OAR24-001









"AUBURN DOWNTOWN OVERLAY DISTRICT" PLANS FOR ADMINISTRATIVE REVIEW





TOTAL AREA PROJECT: 1.95 ACRES

TRACT 1 - 0.59 AC.

TRACT 2 - 1.36 AC.

OWNER / DEVELOPER:

BRASELTON, GA 30517 CHRIS AND AMBER HALPER HBC INVESTMENTS, LLC 5615 GOLF CLUB DRIVE #267-971-5662

FUNDING: PRIVATE



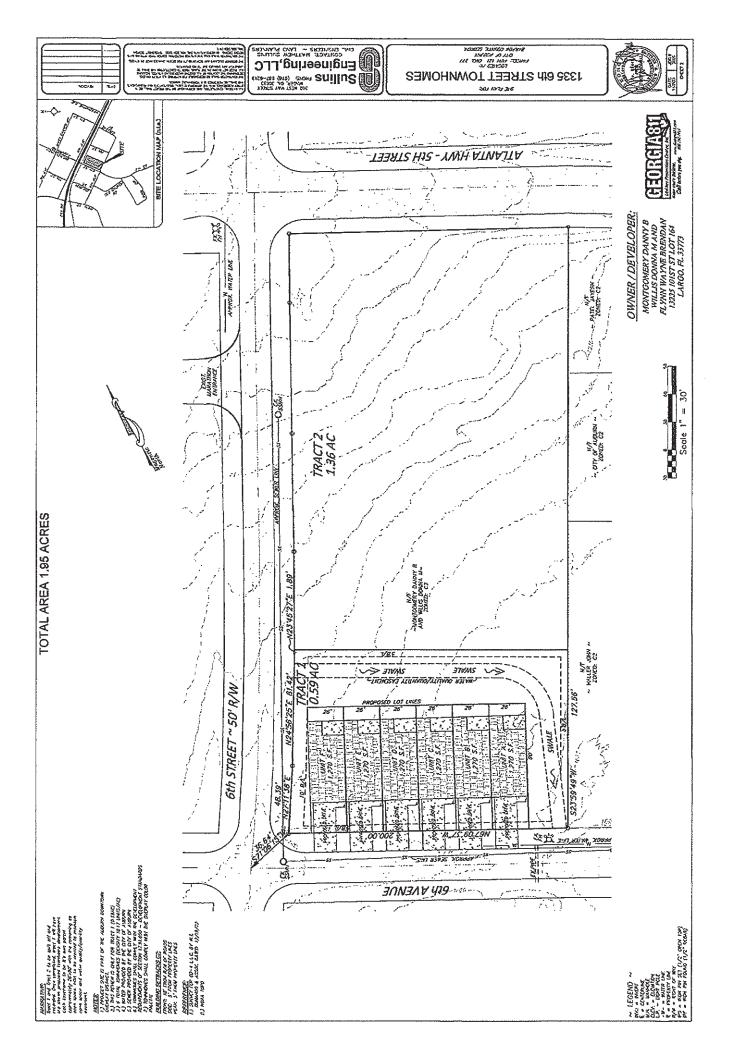
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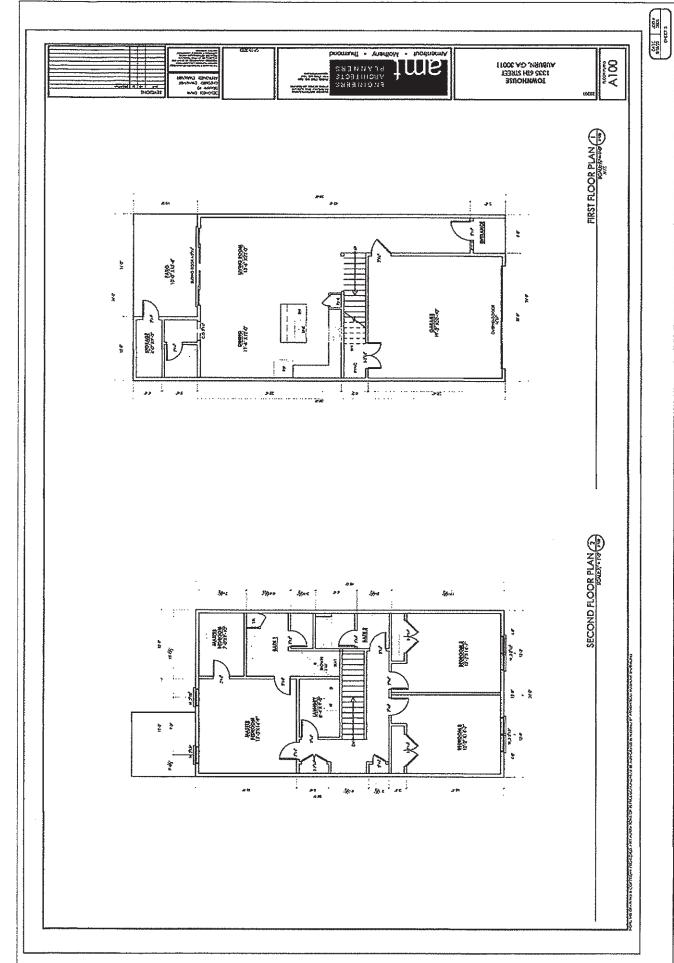
- **COVER SHEET**
- SITE PLAN
- ARCHITECTURAL A100 ARCHITECTURAL A200 26.46.67
 - ARCHITECTURAL A201
- LANDSCAPE PLAN
- TREE INVENTORY & ANALYSIS

DESIGNED BY:



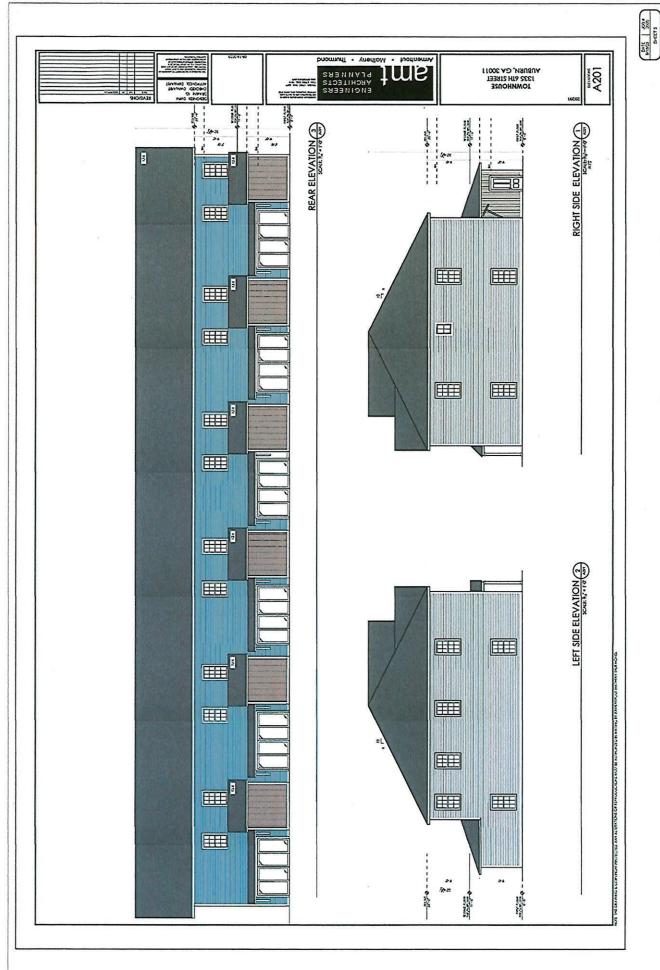
CONTACT: MATTHEW SULLINS
CIVIL ENCINEERS - LAND PLANNERS

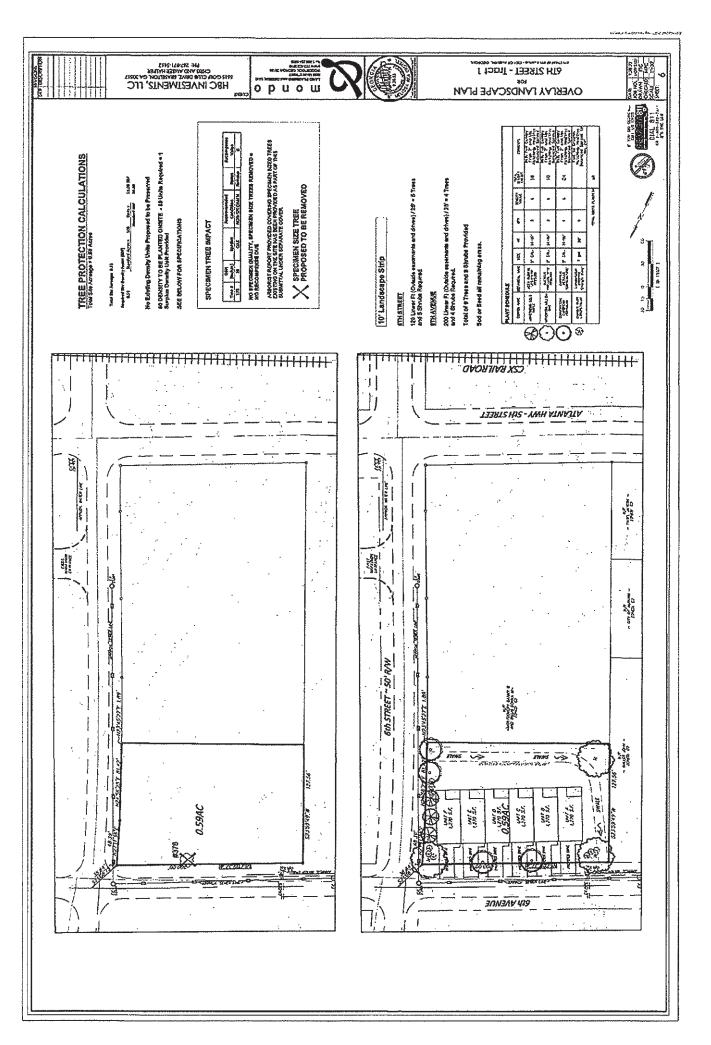




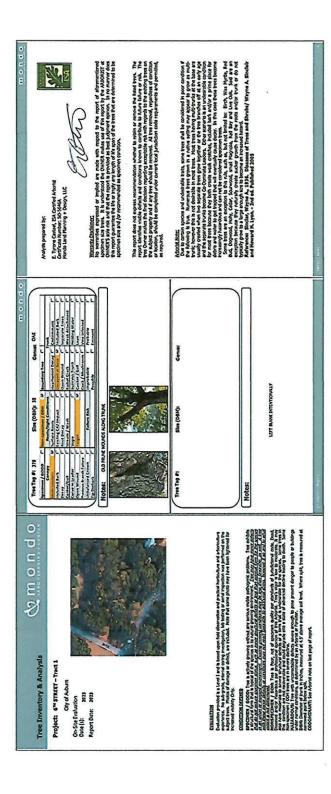














COMMUNITY DEVELOPMENT DEPARTMENT

CITY OF AUBURN 1 Auburn Way AUBURN, GA 30011 PHONE: 770-963-4002 www.cityofauburn-ga.org

CASE NUMBER: OAR24-002

ZONING: Downtown Overlay District (DOD)

LOCATION: 1383 Atlanta Highway

PARCEL NUMBER: AU11 003

ACREAGE: 0.60

SQUARE FEET: 21,136

PROPOSED DEVELOPMENT: Downtown Overlay District Review – Commercial Wall Sign

FUTURE DEVELOPMENT MAP: General Commercial

APPLICANT: David Ward

1383 Atlanta Highway NW

Auburn, Georgia 30611

CONTACT: Same as applicant

PROPERTY HISTORY:

The property is a commercial property zoned Downtown Overlay District (17.91). It is developed with a 2,465 square foot medical office building, constructed in 2008.

In January 2024 an application for a sign permit was received for Evergreen Dental, a dental business which opened on the subject property in the fall of 2023. As the property falls within the Downtown Overlay District review and approval from the Planning Commission is required, per 17.91.070, which states that each application within this district shall be reviewed for compliance with the district requirements.

Specifically, within the Downtown Overlay District, the total maximum allowable sign area for all wall mounted signs is two square feet per linear front foot of the principal building (17.91.060(F)). The building contains 89 linear front feet, permitting a maximum sign area of 178 square feet. The applicant is proposing a 50 square foot sign.

The proposed sign will also include internal illumination, which requires review and approval as part of this process (17.91.060(H)). The Downtown Overlay District states that signs incorporating illumination shall be reviewed for appropriateness. As the structure is not historic in nature the proposed signage is consistent with that of a medical office building.

OAR24-002 | Public Hearing Date: February 21, 2024

DEVELOPMENT REVIEW COMMENTS:

Per the requirements of 17.91.070, the planning commission shall review each application for compliance with all requirements of the Auburn Downtown Overlay District. The commission and the city planner will evaluate whether the proposed improvements, additions, or modifications adhere to the Downtown Overlay District regulations and design requirements. Upon decision by the commission that said plans comply with the requirements of the Auburn Downtown Overlay District, the applicant shall then be able to apply for a building permit.

STORMWATER COMMENTS:

All stormwater best management practices must be incorporated into this development plan for this property.

DEPARTMENT ANALYSIS:

The proposed wall sign is consistent with the requirements of the sign regulations within the Downtown Overlay District ordinance <u>17.91.060(F)</u>. The proposed sign is 50 square feet in area, less than the permitted 178 square feet allowed under these regulations.

COMMUNITY DEVELOPMENT DEPARTMENT RECOMMENDATION:

The Community Development Department, in accordance with the standards of the Downtown Overlay District (17.91), recommends approval of this request as it is incompliance with the ordinance requirements.

WS: WALL SIGN - OPTION C

QTY: 1

WO. 2310043 EVERGREEN DENTAL

1383 ATLANTA HIGHWAY AUBURN, GA 30011

> SALES: CP PM: CP DESIGN: SW DATE: 10.20.23

A

3" DEEP FABRICATED PAN PAINTED
P1: ILLUMINATED WITH WHITE LEDS;
FACE TO BE 7328 WHITE ACRYLIC
WITH DIGITALLY PRINTED TRANSLUCENT
VINYL APPLIED ACRYLIC FACE

P1 MAP WHITE



SQUARE FOOTAGE OF SIGN - 50SF LINEAR FOOTAGE OF BUILDING - 89LF SIDE VIEW

SJANSABODISCO

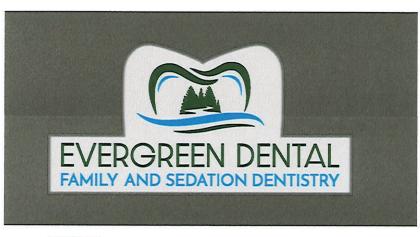


WS: WALL SIGN - OPTION C

WO. 2310043 EVERGREEN DENTAL

1383 ATLANTA HIGHWAY AUBURN, GA 30011

> SALES: CP PM: CP DESIGN: SW DATE: 10.20.23



FRONT VIEW OF NIGHT

SURVEY PROUPED



WS: WALL SIGN - OPTION C

WO. 2310043 EVERGREEN DENTAL

1383 ATLANTA HIGHWAY AUBURN, GA 30011

SALES: CP PM: CP DESIGN: SW DATE: 10.20.23



EXISTING CONDITIONS



ACTUAL SIZE MAY VARY

